

MINUTES

Workforce Connection Of Central New Mexico Youth Council

Thursday, November 9, 2006

4:00pm

Mid-Region Council of Governments

Call to Order - 4:09pm - by Mary Lee Martin

Roll Call and Determination of Quorum – Marla Segura

Present

Rosa Auletta
Bob Davey
Mary Lee Martin
Maria Rinaldi

Excused

John Dantis
Helen Lopez
Emily Salazar
Tom Savage

Absent

Susan Brower
Marty Mondragon
Willard Reger
John Sapien

(Quorum established)

Approval of Thursday, November 9, 2006 Agenda

**Motion: Bob Davey
Second: Rosa Auletta
No Discussion
Action: Passed by voice vote**

Tab 1. Approval of Minutes, Youth Council: September 14, 2006

**Motion: Bob Davey
Second: Rosa Auletta
No Discussion
Action: Passed by voice vote**

Tab 2. Monthly Expenditure Report - by Ramona Chavez

- Ramona Chavez explained the WCCNM monthly expenditure report for the months ending August and September 2006.
- Ms. Chavez stated that dependent upon legislature this year, there may be a statewide Summer Work Academy with funds identified.

Questions and Comments Followed

FINAL ACTION ITEMS

None

INFORMATION AND DISCUSSION ITEMS

Tab 3. Youth Waiver, General Information Memorandum Update - By Ramona Chavez

- Ramona Chavez presented a letter from USDOL addressed to the Governor's Office responding to the request for waivers under the Workforce Investment Act (WIA).
- Ms. Chavez noted waiver number 3; waiver to permit the use of Individual Training Accounts (ITAs) for youth, which will allow for YDI to assist older and out-of-school youth in gaining work-related experience and obtaining employment utilizing adult funds.
- The waiver, which has been granted to the state of New Mexico, is for one year, but additional requests will be submitted so that this service continues.
- A General Information Memorandum (GIM) is expected from the Office of Workforce Training and Development (OWTD) which will outline the specifics of the waiver.
- The language that was requested is not covered in the waiver and we have contacted OWTD to resolve issues.
- The procedure will be updated to include YDI and co-enrolled older youth.
- Staff will continue to update the Youth Council on this issue.

Questions and Comments Followed

Tab 4. Summer Work Academy Memorandum of Understanding (MOU) between the WCCNM and Central Region Update - By Ramona Chavez

- Ramona Chavez provided an overview of the PY06-07 Summer Work Academy (SWA) for Torrance, Sandoval and Valencia Counties.
- Minimal feedback was received from the Youth Council for updates to the MOU and if members are in agreement with the language, the MOU will stay as is.
- Funding for the Summer Work Academy will remain contingent upon statewide monetary support from the legislature.
- Youth Council members will review the MOU and provide feedback to staff.

Discussion and Comments Followed

Tab 5. PY07 Youth Service Provider Request for Proposal - By Ramona Chavez

- The Youth Service Provider Request for Proposal (RFP) will be released early next year.

- Portions of the PY03 RFP were distributed for the Youth Council to review and provide input to staff.
- Members discussed the importance of incorporating the waiver and business-driven focus when reviewing the RFP.

Questions and Comments Followed

REPORTS

• **Administrative Reports**

- Ms. Chavez stated that the Administrative Entity (AE) office has begun working with our providers to address issues with regards records and performance measure reporting.
- Several of records from YDI were reviewed to verify accuracy of performance measures.
- A list of participants was given to YDI and staff have identified a list of possible things that may be precluding those individuals as meeting certain performance measures.
- We were able to utilize DOL to provide us with information on wages for credit recorded on performance measures of those participants that staff were not able to contact.
- The WIA VOSS reports are not corresponding with the reports compiled by OWTD's Mathematica system.
- Another report was requested from OWTD and once the Mathematica system is running with current updates to the earnings changes program, a report will be sent to AE staff.
- The VOSS contract from Geosolutions will be up for renegotiation in 2007.
- A training module has been requested for further VOSS training.
- A scan card and separate tracking system has been requested to monitor individuals' activities in the One-Stop for reporting purposes.
- WIA and partner staff will be visiting the Denver, Colorado One-Stop system for further guidance on co-location and integrated workforce services. Staff will continue to update the Youth Council on this issue.
- Concha Cordova stated that YDI staff have done a tremendous job with follow-up.
- School enrollments have increased due to continuous contacts with high schools in the Central Region.
- Now that the youth ITA waiver has been approved, youth caseloads will be evaluated to further assist youth participants eighteen and over with training needs.

Questions and Comments Followed

- **Public Comment - None**

Adjournment – 5:02pm

NOTES

Next Meeting:

Date: Thursday, December 14, 2006
Time: 4:00pm
Location: Mid-Region Council of Governments

*Anyone requiring special accommodations please notify the MRCOG office at 247-1750
seven (7) days prior to the meeting.*